



The world needs great women...it starts at The Study. Founded 1915, and recognized as one of Canada's premier girls' schools, The Study actively fosters the development of character, confidence and visionary thinking. Dedicated teachers and staff offer a stimulating bilingual environment to students from Kindergarten to Grade 11.

Student Supervisor, Elementary School

Full time (morning arrival to afternoon dismissal, 3:45pm – 40 hours per week)

General job description

This individual will be responsible for supervising students safely, and in a manner which maintains the guidelines related to the practices within the school. This individual will work both inside the school's buildings, and on adjacent grounds or nearby greenspaces, to ensure student safety and wellbeing. The supervisor may also supervise during exams, and other periods, as needed.

Detailed Task Description

Safety and supervision

- Monitor access into the School and help to control the flow of individuals between the school yards and the buildings
- Accompany teachers with offsite visits to local greenspaces
- Occasionally assist in classroom supervision
- Work with the teaching staff to occasionally supervise certain student activities
- Supervise students during exams, or in other situations as needed
- Perform preventive actions with regard to mass movements and high-traffic areas within the school, particularly at peak times
- Respond to emergencies and call on the appropriate internal and external resources as needed
- Perform any other task related to the profile of the position as requested by the immediate supervisor or Division Director

Qualifications required

- Diploma or current studies in childcare, education or in a related field
- Experience working with youth in a school or other setting
- Good sense of humour, an appreciation and understanding of children

Other requirements

- Fluency in English/French

To submit your application, please send your resume by August 26th, 2022 to Amanda Liste, Director of the Elementary School, aliste@thestudy.qc.ca. We thank all candidates in advance. However, only those selected for an interview will be contacted.